

# Tabitha Marie Gardner

Washington, North Carolina | 252-947-5499 | tgardne@ncsu.edu

## EDUCATION

NORTH CAROLINA STATE UNIVERSITY | Raleigh, NC **GPA 3.9**  
B.S. in Industrial Engineering, Minor in Africana Studies, Minor in Statistics, May 2023

BEAUFORT COUNTY COMMUNITY COLLEGE | Washington, NC **GPA 4.0**  
Associates in Science & Associates in Arts, May 2019

## EXPERIENCE

IDX CORPORATION, Engineering Intern Term 3 **May 2021- August 2021**

- Managed Engineering Change Request Database daily and communicated with other departments to meet organizational needs
- Created Methods of Manufacturing and part numbers for several products using details through drawings and previous MOMs

IDX CORPORATION, Engineering Intern Term 2 **November 2020- January 2021**

- Completed extensive Autodesk Inventor training for 3D modeling
- Created and edited drawings, parts, and assemblies in Inventor

IDX CORPORATION, Engineering Intern Term 1 **June 2020- July 2020**

- Created and edited Methods of Manufacturing for product lines
- Led a pallet consolidation project to free up space and materials within the plant, and worked on other efficiency projects within the engineering department

PURPOSE OF GOD EVANGELISTIC CENTER, Office Assistant **July 2016 - July 2020**

- Assisted in the accounting department of the church by creating and organizing weekly analysis sheets and started the process to transition the work onto a new database
- Creating new practices within the office to improve workflow efficiency and organized and filed receipts and other important documentation

COOKOUT, Cashier **September 2018 - August 2019**

- Multi-tasked in a high paced environment requiring me to received orders, prepare shakes and communicate efficiently with kitchen staff to ensure food delivery in a timely manner

## ACTIVITIES AND CAMPUS INVOLVEMENT

ACTS 2 FELLOWSHIP **September 2019- Present**

- Served as President for the 2021 academic year; managed student involvement and events
- Served as Treasurer for the 2020 academic year; organized the appropriations package

NATIONAL SOCIETY OF BLACK ENGINEERS **August 2019- Present**

- Attended meetings and other NSBE sponsored events as an active member

GOLDEN LEAF LEADERSHIP PROGRAM **August 2019-August 2021**

- Completed leadership training and self-awareness workshops
- Worked and volunteered in rural a community

NORTH CAROLINA GOVERNOR'S SCHOOL **June 2018- July 2018**

- Placed among the top 4 math groups in research concerning the mathematics behind fractals and represented the department at the end of summer presentations.

## TECHNICAL SKILLS

Some experience with R, Python, SAS, Simo, MS Excel, @Risk, and select Google Suite applications